

## AUDITOR/CONTROLLER-RECORDER

## POLICY DESCRIPTION FORM

Department/Group: Auditor/Controller-Recorder Budget Code: AAA ACR  
 Title: Controller and Administrator

PRIORITY: Rank 3 of 4 FUNDING: Full Year ☒ Other ☐        Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

These positions are funded by local cost. Being able to hire these positions would enhance oversight of payments, contract monitoring and department administration.

	2003-04	Ongoing 2004-05
<b>APPROPRIATIONS</b>		
Salaries & Benefits (attach additional page if required)	\$ 129,735	\$ 232,584

<b>CLASSIFICATIONS</b>		
<u>Budgeted Staff</u>	<u>Title</u>	<u>Amount</u>
1.0 LY301115	ACR Payables Manager	\$89,074
0.01 LY300918	Staff Analyst II	\$ 785
0.5 LY200464	Fiscal Clerk II	\$18,623
0.5 LY301007	Fiscal Clerk II	\$18,623
0.1 73131	Public Service Employee	\$ 2,630

Services & Supplies	\$	\$
Other (specify) _____	_____	_____
Equipment	_____	_____

<b>FIXED ASSETS</b>	
<u>Item</u>	<u>Amount</u>
_____	_____
_____	_____
_____	_____

Reimbursements (specify) _____	_____	_____
Total:	\$ 129,735	\$ 232,584

REVENUE (specify source)	_____	_____
_____ )	\$	\$
_____	_____	_____
_____	_____	_____
Total:	\$ 0	\$ 0

LOCAL COST	\$ 129,735	\$ 232,584
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